



Passing the PMP® Exam with Flying Colours

Are you interested in writing the PMP® exam? Having the letters PMP® on your business card after your name establishes instant credibility. Get the knowledge you need to pass the exam and familiarize yourself with the lexicon used by project managers around the world. Reviewing the material with your peers helps you to absorb the material quickly and facilitates incorporating the concepts in your day to day work. The course is packed with dozens of sample questions, practice exercises that ensure you know how to perform the calculations and discussions that build your knowledge and boost your confidence. In short, the course prepares you to pass with flying colours.

Prerequisites

Read the Guide to the Project Management Body of Knowledge 4th Edition
Basic project management concepts covered in The Essentials

Who Should Attend

- Project team members, project managers, and program managers
- Project leaders, project, design, industrial, and manufacturing engineers
- Experienced project managers
- Operations and departmental managers
- Marketing directors
- Researchers and their assistants
- Administrative staff
- Anyone who is planning to write the PMP® examination within the next 6 months

Learning Outcomes

During the Passing the PMP® Examination with Flying Colours seminar, you will:

- Learn how to apply to write the 200 multiple choice question PMP® exam
- Identify weaknesses that will help you focus your study efforts
- Answer hundreds of sample questions that improve your test taking ability
- Review all of the nine project management knowledge areas and 5 process groups in detail
- Gain an understanding of the project management nuances that are not applicable in your industry
- Obtain information on exam material that is not included in the PMBOK® Guide

MODULE 1

PM Code of Ethics and Professional Conduct

- 4 Foundational values
- Aspirational and mandatory conduct
- Conflicts of interest
- Professional responsibility

MODULE 2

Eligibility Requirements and Exam Tips

- Application requirements and process
- Exam Day suggestions

MODULE 3

Project Management Framework and Context

- Definitions
- Project stakeholders
- Knowledge areas and process groups
- Organizational influences and structure

MODULE 4

Project Integration Management

- Develop project charter
- Develop the project management plan
- Direct and manage project execution
- Monitor and control project work
- Perform integrated change control
- Close project or phase

MODULE 5

Project Scope Management

- Collect requirements
- Create the project scope statement and work breakdown structure
- Verify scope
- Scope control

MODULE 6

Project Time Management

- Define and sequence activities
- Precedence diagramming
- Estimating activity resources and task durations
- Develop schedule
- Critical path method
- Critical chain method
- Control schedule

MODULE 7

Project Cost Management

- Estimate costs
- Direct and indirect cost
- Fixed and variable costs
- Determine budget
- Control costs
- Contingency reserves
- Cost management plan

MODULE 8

Project Quality Management

- Importance and cost of quality
- Plan quality
- Perform quality assurance and control
- Quality tools and techniques
- Quality management plan

MODULE 9

Project Human Resources Management

- Develop human resource plan
- Acquire, develop, and manage the project team
- Resource Assignment Matrix
- Organizational breakdown structures
- Stages of team development
- Establish ground rules
- Conflict management

MODULE 10

Project Communications Management

- Perform stakeholder scan
- Plan communications
- Distribute information
- Manage stakeholder expectations
- Performance measures and reporting

MODULE 11

Project Risk Management

- Risk management plan
- Identify and categorize risks
- Qualitative and quantitative risk analysis
- Decision trees and Monte Carlo simulations
- Risk responses
- Monitor and control risks

MODULE 12

Project Procurement Management

- Plan and conduct procurements
- Make or buy decisions
- Contract types
- Proposal types
- Administer procurements
- Close procurements